

## SWAY PARISH COUNCIL

**A Meeting of the Parish Council was held at the Jubilee Field Pavilion, Station Road, Sway on Thursday 26<sup>th</sup> June 2014.**

**Present :** Councillors Barry Rickman (Chairman), Ted Fleat (Vice Chairman), Kevin Cripps, Peter Dance, Carole Gates, David Golby, Kevin Langford and Stephen Tarling.

**In attendance:** Neil Gulliver (Parish Clerk) plus 20 members of the public.

For the record, the Chairman explained that the reason that the Parish Council went into private session at the end of the May meeting was to discuss the resignation of the Neil Gulliver as Parish Clerk. At that time, it was not public knowledge and it seemed appropriate to discuss the situation in private.

### **059/14 Apologies**

An apology was received from John Warden (Parish Council's Transport Representative).

### **060/14 Minutes of the Meeting held on the 29 May 2014 and Matters Arising**

#### **(1) Minutes**

The minutes of the meeting held on the 29 May 2014 were approved and signed by the Chairman.

#### **(2) Matters Arising**

##### **Minute 054/14 Finance – Accounts to be paid in May 2014**

At the request of Stephen Tarling, it was agreed that the Clerk should provide a breakdown of the cost relating to the maintenance of the football and cricket areas at Jubilee Field.

##### **061/14 Report by County Councillor Ken Thornber**

At the invitation of the Chairman, Councillor Thornber commented on the following issues:-

**Cobblers Corner** - Councillor Thornber reported that the County Council would start work on replacing the cattle grid on the 30 June and the work was likely to take 3 weeks.

**South Sway Lane, Sway** – Councillor Thornber explained that the main problem with flooding on this road in the vicinity of South Sway Farm related to the culverts which would need to be replaced. The County Council were aware that this was a deteriorating situation and had given it high priority with the work due to start on the 7 July.

**Coombe Lane** – Councillor Thornber assured the meeting that the problems with this lane would be resolved very shortly.

**Marlpit Oak Railway Bridge** – Councillor Thornber commented that further discussions with Network Rail regarding completing the repairs to the bridge and it was expected that they would come back with their proposals in late August. He added that he hoped that the work could be carried out in such a way that the B3055 could remain open albeit with the use of a traffic management system.

**Verges** – Councillor Thornber reported that verge cutting would continue as programmed in the Sway but he hoped that it would not interfere with the Carnival arrangements. In

response to a question by a member of the public, Councillor Thornber was unsure about the possibility of local verges being given RVEI status but did agree to check on the current position.

**Pitmore Lane, Sway** – A member of the public reported that metal poles with red tape attached to them had been placed along the lane near the cattle grid which appeared to create a safety hazard. Councillor Thornber agreed to check whether the County Council's officers were aware of this.

Another member of the public raised the question of the junction of Pitmore Lane with Mount Pleasant Lane which was very dangerous due to the lack of visibility. Councillor Thornber stated that he would refer this to the County Council's officers.

## **062/14 Clerk's Report**

**Negotiations with Clubs Regarding Jubilee Field Leases** - The Clerk reported that discussions with representatives from the four clubs regarding the financial position of the Parish Council and the Clubs themselves were progressing very well. The Clubs had accepted the Parish Council's situation and were willing to come up with proposals to reduce expenditure and increase income. A further meeting was being arranged for July.

**Sway Football Club – Use of Main Pavilion and Increase in the Number of Advertising Boards** - The Clerk briefly explained that he and David Golby had met representatives from the Football Club about the potential use of the Pavilion by the Football Club as their base which would include the sale of alcohol on Tuesday evening and on matchdays at the weekends throughout the football season. This would entail the Parish Council applying for a premises licence which would incur a cost of £100 for the licence application and a further annual fee of £70. The Football Club member would be licensed to sell alcohol. The Club would ensure that the sale of drinks would be managed by suitable trained volunteers with Club members taking responsibility for minimising any disturbance within the vicinity of Jubilee Field. Entry to the Pavilion during the above times would be strictly controlled with access limited to members of the Football Club and to visiting players, officials and supporters. Access would still be granted to members of all Clubs that use Jubilee Field. Entry to the Pavilion during the above times would be strictly controlled with access limited to members of the Football Club and to visiting players, officials and supporters. Access would still be granted to members of all Clubs that use Jubilee Field.

The Clerk added that the issue of a premises licence would not affect the use of the Pavilion for Parish Council meetings provided alcohol was not on sale at that time.

After the Chairman had pointed out that there was no intention to establish a proper bar within the main hall but he felt it would increase the use of the building, a general discussion ensued during which Councillors commented on the proposal and expressed their support or otherwise. Councillor Thornber offered to try and help with funding for the football club and urged them to contact him direct.

At the conclusion of the discussion, the Chairman suggested that the request could be granted for one season as a trial. David Golby, seconded by Peter Dance, moved that the Football Club's request be granted in principle for the 2014/15 season subject to further negotiations between the Parish Council and the Club. On being put to a vote, the motion was carried by 7 votes to 1.

The second issue for the Club was to try and increase the number of advertising boards around the pitch from 10 to 15 in the hope of raising a significant amount of additional income which may help support the Jubilee Field site in the long run. However discussions

with officers at NFNPA had made it clear that any application for such an increase would not be looked on favourably.

**Planning and Transport Committee** – The Clerk stated the Committee currently met on the second Thursday of each month but this was proving to be difficult from an administrative point of view. The current meeting structure meant that whoever is the Parish Clerk would have found it difficult if not impossible to take any annual leave and it also made it difficult for Councillors to do the same unless they decided miss meetings. He added that he had discussed the matter with Stephen Tarling and he understood the reasoning behind the proposed change. The Clerk proposed that the Planning and Transport Committee meetings be moved to the third Thursday of the month with effect from August 2014.

After discussion, it was agreed to support the proposal with a review at the next Annual General Meeting of the Parish Council.

**Parish Council Office** – The Clerk reported that, a result of his changed circumstances, the Parish Office would now be open at Jubilee Field on Wednesday and Thursday each week between the hours of 10am and 1.00pm and 2.00pm and 4.30pm. At other times he would be working from home.

**Annual General Meeting 2015** – It was noted that, in order to meet the legal requirements following the Parish Council elections in 2015, the Annual General Meeting should take place on Thursday 21 May 2015.

#### **063/14 Finance - Accounts to be paid in June 2014**

It was unanimously agreed that the following payments should be authorised:

|  | <b>Cost</b> | <b>Cheque Value</b> |
|--|-------------|---------------------|
|  | <b>£</b>    | <b>£</b>            |
| Talk Talk Business – Office Broadband & Telephone                                    | 37.40       | -                   |
| E-on – electricity and gas at Jubilee Field  | 224.64      | -                   |
| Payroll Solutions Ltd – Clerks Pay Arrangements                                      | 21.60       | -                   |
| The Gardeners Ltd – Grounds Maintenance for May 2014                                 | 509.04      | 509.04              |
| Loaders Garage Ltd – Red Diesel for Tractor  | 49.00       | 49.00               |
| Chris Olden – Hedge Trimming & Tree Works at Stanford Rise                           | 400.00      | 400.00              |
| Fireguard Services Ltd – Service of fire extinguishers Jubilee Field                 | 49.56       | -                   |
| Fireguard Services Ltd – Recharge/replacement of fire extinguishers at Jubilee Field | 187.20      | 236.76              |
| New Forest District Council – Printer Cartridges                                     | 136.03      | -                   |
| New Forest District Council – Emptying of Litter Bins Jubilee Field                  | 144.61      | 280.64              |
| Semcorp Bournemouth Water – Water charges for Jubilee Field                          | 100.81      | 100.81              |
| Brian Batchelor – Facilities Management for June 2014                                | 201.67      | 201.67              |
| Clerk's net salary for June 2014 plus expenses/costs                                 | 823.77      | 823.77              |
| HM Revenue & Customs – Tax/NI on Clerk's salary for June 2014                        | 239.09      | -                   |
| HM Revenue & Customs – Employers NI for June 2014                                    | 45.87       | 284.96              |

|  |         |         |
|--|---------|---------|
| Playsafety Ltd – Annual Safety Inspection of Children’s Playground | 81.60   | 81.60   |
| Lloyds TSB – Bank charges  | 14.86   | -       |
| <b>Total</b>   | 3266.75 | 2968.25 |

Current Financial Position - Current Account as at 25/06/14 - £49,430.71

#### **064/14 Report from the Planning and Transport Committee**

Stephen Tarling reported the main issues which had been dealt with by the Committee at their meeting on the 12 June 2014:-

The Committee had recommended approval of the planning applications in respect of 5 Heron Close; Jubilee Cottage, Chapel Lane; Whistlestop Cottage, Station Road and Hazelhurst Farm, Flexford Lane, Sway. In addition they recommended refusal of the planning application in respect of 6 Oakenbrow, Sway but were happy to accept the decision reached by the NPA’s Officers under their delegated powers.

With regard to an application for a Certificate of Lawful Development for existing use of dwelling in breach of condition 3 (agricultural occupancy) of planning permission reference 9278 in respect of Lepe House, Flexford Lane, Sway, the Committee had noted that the main issue under consideration was whether the property had been used for residential purposes for at least 10 years and they had unanimously agreed that they had no reason to believe that had not been the case.

#### **065/14 Report from the Amenities Working Group**

Carole Gates reported the main issues which had been dealt with at the Working Group’s meeting early that evening:-

**Use of the Pavilion by Sway Football Club for Social Purposes** – It was noted that this item had been discussed earlier in the meeting.

**Disabled Access to the Pavilion** – Carole Gates reported that it was hoped that the new doors would be fitted very shortly.

**Village Hall** – Carole Gates reported that the Village Hall has been the subject of vandalism recently although the culprit responsible for the graffiti had been identified very quickly. In addition it appeared that youths had been using the hedgerow in the corner of Stanford Rise to build a den and it was agreed that the Clerk should look into getting the hedgerow cut back further to prevent this.

#### **066/14 Grant Applications**

The Clerk stated that there were no grant applications to be considered.

#### **067/14 Correspondence and Any Other Business**

##### **(1) Gilpin Hill, Sway**

Peter Dance commented on the planting of a number of conifer trees on a grass verge in Gilpin Hill which had brought objections from local residents. The Clerk replied that he had been liaising with the NFNPA and the County Council. Although there appeared to be nothing that the NFNPA could do, he was still awaiting a response from the County Council.

He added that there appeared to be a lack of clarity about the ownership of the piece of land in question.

**(2) Sway Youth Centre**

Ted Fleat reported that Ken Wilson has now taken over as Chairman and Director of the Youth Centre. The Parish Council placed on record their appreciation of the work of former Chairman, Ted Watts.

**(3) MUGA**

David Gibbons reported that work was continuing to develop the MUGA at Jubilee Field and he hoped to bring a further report to the next meeting.

**(4) Community Speedwatch**

After Len Thomas had reported his frustrations with the lack of response from PC Morgan Williams, Kevin Cripps proposed that the Clerk should formally write to the Police to get the information requested by Len Thomas and if that was unsuccessful, a Freedom of Information request.

[**Clerks note:** Since the Parish Council meeting, PC Williams has contacted the Clerk and Len Thomas to discuss the issues raised and a meeting between Pc Williams and Len Thomas and colleagues had been set up. ]

**068/14 Dates of Future Meetings**

The dates for future meetings of the Parish Council were noted:-

|          |                                 |                        |
|----------|---------------------------------|------------------------|
| Thursday | 24 <sup>th</sup> July 2014      | Jubilee Field Pavilion |
| Thursday | 28 <sup>th</sup> August 2014    | Jubilee Field Pavilion |
| Thursday | 25 <sup>th</sup> September 2014 | Jubilee Field Pavilion |
| Thursday | 30 <sup>th</sup> October 2014   | Jubilee Field Pavilion |
| Thursday | 27 <sup>th</sup> November 2014  | Jubilee Field Pavilion |
| Thursday | 18 <sup>th</sup> December 2014  | Jubilee Field Pavilion |

There being no further business, the Chairman closed the meeting at 8.50pm.

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Chairman