

Sway Parish Council

Parish Council Meeting

Minutes of the Parish Council Meeting held on Thursday 26th November 2015 at the Jubilee Field Pavilion, Station Road, Sway.

Present

<i>Councillor Name</i>	
Barry Rickman (Chair)	P
David Golby (Vice Chair)	
Kevin Cripps	P
Peter Dance	P
Ted Fleat	P
Anita Gresham-Hale	P

<i>Councillor Name</i>	
Hugh Marchant	P
Alex Pepper	
Melanie Seacombe	P
Stephen Tarling	P
Len Thomas	P
Graham Turner	P

P = Present

Also in attendance: County Cllr Ken Thornber, PC Transport Representative - John Warden; 1 member of the press and 7 members of the public.

PC 15/78 Apologies. - Received from Cllrs. Golby and Pepper

PC 15/79 Announcements

Cllr. Len Thomas was warmly welcomed as a new Sway Parish Councillor.

The Chair announced that the Parish Clerk had resigned.

PC 15/80 Minutes of the Meeting held on the 22nd October 2015 and Matters Arising. The minutes of the meeting were agreed with minor amendments as follows: On PC 15/69 ii County Councillor Ken Thornber had kindly said he would check on where the SID purchased from his budget as our County Councillor had got to, and it had been suggested that as an alternative Sway might consider purchasing one. And on PC 15/69 iii County Councillor Ken Thornber had kindly said he would investigate whether we could have vertical signs, and/or resurrect the 'Quiet Lanes' discrete signage. On PC 15/72 Amenities Working Party item ii on the matter of a discussion on social media – where no vote had been taken but some interesting suggestions had been made: since the draft minutes had only been sent out the previous day councillors could not be sure of their best recollection – so it was agreed that this item would be deferred until all present at that time had had an opportunity to check the recording and/or their contemporaneous notes and/or more recent E-mails; and that an agreed brief summary would be added by next month. There was general agreement that Sway Parish Council should have its own Facebook page and Twitter feed.

PC 15/81 Report by County Councillor Ken Thornber.

Cllr. Thornber reported (and responses added):

- i. He will check where the SID purchased from his budget is now.
- ii. He asked whether the HGVs on King's Lane had more than 2 axels and mentioned that HCC Highways said that a 'Quiet Lanes' study would be coming to Sway; and that HGV satnav data should be up to date – where it is used.
- iii. 300 CANGO timetables had been printed – unfortunately with a significant misprint – and Cllr. Thornber thanked the Sway Transport Rep, John Warden, for going through them all to correct this error.

- iv. A senior representative from HCC Children's Services and Cllr. Thornber would be observing the issues in and around Westbeams Road at a school arrival/departure time at St. Luke's Primary School, and he would report back.
- v. The Boundary Review for Hampshire suggests that the New Forest lose one seat (down to 10). However this makes for awkward splits across parishes and wards, as well as some large constituencies, and is not at all consistent with other counties. The consultation on these suggestions ends in January.
- vi. In response to ii above Cllr. Marchant had that very day photographed a 35-40 tonne HGV on King's Lane.
- vii. In response to iii above it was agreed that the CANGO leaflet (with correction) should go onto the Sway PC website.

PC 15/82 To discuss candidates for consideration as Local Authority appointee to the St Luke's Primary School Board of Governors

Sway Parish Council nominates, County Cllr. Ken Thornber recommends; the candidate does not have to be a Sway Parish Councillor. Cllr. Rickman pointed out that the Parish Council had lost the link with St Luke's and enquired whether any Cllr would be interested. Cllr. Seacombe expressed an interest but asked for more information. The school and parents also appoint governors, so a more independent governor from among Sway residents might be a way forward. This would be mentioned in Sway News and on the Sway PC web site with an invitation to go out to a wider range of Sway Councillors and residents.

PC 15/83 Correspondence and Clerk's Report

Noted. Chippings for the Family Tree event are now in place.

PC 15/84 Finance Working Group (FWG)

The Payment Schedule (previously circulated) was agreed unanimously.

Finance Working Party: Cllr. Cripps as Chair reported: that the latest budget sheet (circulated) shows we should have a balanced budget this year, but will not be able to add anything significant to reserves – which need to be both increased and hypothecated. Items for next year's budget need to be suggested soon. The internal auditor's report (circulated) was most encouraging; and the physical assets check is now in hand.

PC 15/85 Planning and Transport Committee (PaTC)

The draft minutes of the November meeting had been posted on the web (and sent round to all councillors).

Cllr. Tarling, as Chair of the PaTC summarised more recent updates. NFNPA Enforcement will revisit Holly Bank fence. 15/00789 Cheriton Cottage: withdrawn; 15/00776 Bilyara Greenhouse: granted; 15/00757 Little Haven: granted subject to minor conditions; 15/00733 Church Cottage: withdrawn; 15/00652 Sway Social club: granted subject to extensive conditions; Appeals 3006490 and 3002901 South Sway Farm House: both appeals dismissed and costs awarded against the appellant.

As recommended by the Planning and Transport Committee, it was unanimously **resolved** that as suggested and circulated:

- a) the Planning and Transport Committee Terms of Reference be amended, so that paragraph 1 reads:
 - “The Committee to comprise a minimum of four Councillors appointed by the Parish Council. Three voting members of the Committee shall constitute a quorum.” And the existing paragraph 3 is deleted (and renumbering accordingly), because with 7 members we should not need a reserve; and
- b) that Cllr. Thomas be appointed as a full member of the Planning and Transport Committee henceforth; and
- c) that Cllr. Marchant be appointed as the Sway Representative to the CANGO Flexible Service Governance Committee henceforth.

PC 15/86 Amenities Working Group

The minutes had been posted on the web (and sent round to members).

S106 Briefing note on results on Phase 1 of consultation had previously been previously circulated to members.

Cllr. Seacombe, as Vice-Chair of the AWG summarised the s106 phase 1 outcomes to be taken into phase 2: On Stanford Rise options are to be added on: Wildflower Meadow and natural play area; and Drainage and Entrance works; and questions of whether dogs (with / without leads) should be allowed. On Jubilee Field options including dog agility/flyball, MUGA, play areas for 3-7, 7-11 and/or 11-16 year olds; outdoor gym and football goal & cricket roller were to be included in the phase 2 consultation planned for 01-18 February 2016.

On other items: the Jubilee Pavilion exit ramp is on hold; the Jubilee Field User Group are consulting with the Sway Village Hall Management Committee; the Jubilee Field playground works are in hand; an enlarged photo of John Burry is to be added in the Pavilion; and low-key marketing of the pavilion is to be expanded.

PC 15/87 General Power of Competence: to be reconsidered after a new Parish Clerk is appointed.

PC 15/88 Grant application from New Forest Disability Information. Resolved: £100 grant to New Forest Disability Information. Proposed Cllr. Cripps and seconded Cllr. Marchant, agreed unanimously.

PC 15/89: Hampshire Village of the Year and related items. 2015 Joint winners were most impressive; should Sway have a forward plan and/or an emergency plan and should we plan to enter in 2016. The general view was that a specific Sway emergency plan was not vital given the support and plans of NFDC and emergency services; that a forward plan or setting of objectives would be most desirable and should come out of our precept and budget planning; and that we have a good idea of the priorities of Sway residents from the recent Sway surveys. Given the current conditions it was decided to wait a while to see whether we are in a position to enter for the 2016 Hampshire Village of the Year.

PC 15/90: Electoral Review of Hampshire: covered by County Cllr. Ken Thornber (see PC15/81 v. above).

PC 15/91: Communication Working Group. Cllr. Marchant suggested an Information Working Party with Terms of Reference, to produce content rather than strategy, concentrating on web, facebook and twitter in a timely manner; to comprise Cllrs Marchant, Pepper, Gresham-Hale and Thomas. This was agreed, and Cllr. Marchant will draft suggested Terms of Reference. Cllr. Marchant was congratulated and thanked for his excellent work on the Sway PC website.

PC 15/92: Any Other Business

- i. Allotment rents have mostly been paid.
- ii. Stopping traffic for the Remembrance Day at the Memorial was appreciated.
- iii. Photos of Councillors for the web were with the Clerk.
- iv. The previously circulated article about the S106 consultation, intended to be placed in Sway News, was acceptable.

PC 15/93 To Confirm Date of Next Meeting. This was confirmed as 17th December 2015

There being no further public business, the Chairman closed the public section of the meeting at 8:53pm

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Chairman

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Date