



Sway Parish Council

AMENITIES WORKING PARTY

At 7:30pm, THURSDAY 3rd December 2015 at the Jubilee Field Pavilion, Sway

DRAFT Minutes

Those present: Cllr. Seacombe (Acting Chair), Cllr. Dance, Cllr. Fleat, Cllr. Gresham-Hale, Cllr. Rickman (present for part of the meeting) and 3 members of the public.

- 1) Apologies were received from Cllr. Pepper
- 2) Minutes of the Meeting held on the 5th November 2015 and Matters Arising were approved.
- 3) **Stanford Rise**
 - i) **Clerk's report** - No report.
 - ii) **General Matters Arising (if any)** - None
 - iii) **To consider potential Setting up of "Friends of Stanford Rise** - following discussion it was thought benefits could include helping with maintenance, raising funds through grants and taking personal ownership and pride in the area. It was recommended that this was put before Full Council for agreement with a possible question being linked to the S106 Consultation.

Action MS

- 4) **Jubilee Field Pavilion and Grounds**
 - i) **Clerk's report – including update on disabled ramp** – No report from clerk. There was a discussion on having a temporary ramp, but a member of the public pointed out that this could be a health and safety issue. It was decided that a motion was put before council to display notices, directing wheelchair users to the main door where access is easier. It was also noted that it was important that those marshalling were aware of this when an event took place.
 - ii) **Report from the Jubilee Field User's Group Representative (Ted Fleat)** – There was no meeting this month and the next meeting of the user Group is Monday 8th December.
 - iii) **Play Park – including update on progress against action items.** The trip hazards still remain despite the work being marked urgent some months ago. Some of the work would involve lifting and replacing rotten timbers. Item to be monitored.

Action AP

Action AP

- iv) **Trees for Life** – A member of the public commented that the event was not well advertised but members of the AWP said it was advertised in numerous places. Cllr. Seacombe to organise a letter of thanks to the NFNPA.

Action MS

- v) **General Matters Arising (if any)** – Ron Loveless the Chairman of Jubilee Fields User Group said that an emergency electrical component had been installed in the Sway shower room no. 2. Cllr. Seacombe asked if the work was carried out by an approved electrician and would like to see some form of certificate in order to satisfy Sway Parish Council's insurers in terms of liability. Ron Loveless said that this would be done. The chair said she would like the football club to be thanked for all the work they carry out.

5) Centenary Close

- i) **Clerk's report** – No report
- iv) **General Matters Arising (if any)** – Nothing to report

6) Pitmore Lane / Memorial Field

- i) **Clerk's report** – No report
- v) **General Matters Arising (if any)** – Cllr. Fleat commented that the Memorial Field is relatively dry and well drained.

7) Allotments

- i) **Clerk's report** – No report.
- vi) **General Matters Arising (if any)** . Cllr Fleat said there is still a problem with garden waste being tipped over the hedge on to forest land. Cllr. Pepper will be asked to investigate further. There was a short discussion regarding the AWP possibly taking over the general management of the Allotments.

Action AP

8) To receive an update on the consultation plans for the S106 funding, including:

Summary of responses from the 1st consultation – Cllr. Seacombe brought a paper copy of compiled responses for people to view and reminded all that they are available to see on SPC website. Details of possible questions were outlined at the previous Full Council meeting however Cllr Seacombe suggested that two extra questions could be included, the first including an option of a skate ramp, as originally it was thought that it could possibly be inserted into a play age group but it spans a few of the age groups and featured heavily in the first round. The second item, discussed above, is the potential to form a 'Friends of Stanford Rise'. Cllr. Hugh Marchant will be the adjudicator as he is not involved with the AWP or the S106 consultations. Only Cllr. Marchant will have access to the results on surveymonkey until the closing date.

- i) **Responses on making the village centre 'prettier'**. As the majority of the centre of Sway Village is not council owned land it was felt that this cannot be led by SPC. A suggestion was to consider putting an article in Sway News to gauge interest or approach the Carnival Committee to see if they would consider a "Best Frontage Competition for both Commercial and Residential Fronts.

Action AP

- ii) **Second consultation plans** – the dates of 1st to 18th February were chosen for this as it coincided with the publication dates of Sway News where it will be one form of promoting the consultation.

- 9) **To consider required amenities expenditure for 2016/17** – A discussion took place with the AWP and members of the public regarding a schedule of dilapidations at Jubilee Pavilion. Cllr. Gresham-Hale confirmed she had asked the caretaker Mr Brian Batchelor for this information. Cllrs. Fleat and Thomas will inspect Jubilee Pavilion next week and will prepare a snagging list with costings for submission to Cllr. Pepper. Cllr. Fleat agreed to put notices up regarding the disabled access.

Action Cllrs. Fleat and Thomas

10) Correspondence and Any Other Business

- i) **To discuss the dog ban at Jubilee Fields (following a request by a member of the public).** A letter had been received from 2 members of the public to as why dogs aren't allowed on the field. A discussion ensued regarding the benefits and disadvantages regarding this. It was felt that the best form of action was to wait for the results of the 2nd consultation as this item was to appear. The decision would then be based on a democratic decision. Cllr. Seacombe would arrange for the member of the public to receive a reply to say that dogs are not currently allowed at Jubilee Fields.

Action MS

- ii) A member of the tennis club raised a matter which had been reported to the clerk regarding a broken clip on the back emergency door making the building vulnerable to break-ins. He will ring Maintain on behalf of the Parish Council to arrange an emergency repair. Cllr. Rickman said he would explain to the full council why this was necessary

- iii) The AWP voted unanimously for approval from Full Council for Cllr Len Thomas to become a member of the AWP.

Action AP

11) To Confirm Date of Next Meeting – 7th January 2015 *[All future meetings will be held on the 1st Thursday of the month, until further notice.]*

Meeting closed at 8:52 pm