

**AMENITIES WORKING PARTY**  
**At 7:30pm, THURSDAY 4<sup>th</sup> February 2016**

**Draft Notes of Meeting**

**1) Apologies**

Cllr Gresham-Hale, Cllr Thomas

**2) Minutes of the Meeting held on the 7<sup>th</sup> January 2016 and Matters Arising**

- i)** The minutes were agreed as an accurate record of the meeting.
- ii)** In terms of an update from the last meeting it was noted that at January Full Council Meeting it was agreed to carry out the following works:
  - (1)** Cleaning of kitchen, main hall and toilets
  - (2)** Repair or rear door and blown windows
  - (3)** Replaster of ceiling and painting, replace ladies taps
  - (4)** Other works to be quoted for in coming weeksPurchase orders were being completed and the works scheduled.

**3) Stanford Rise**

- i) Clerk's report** None
- ii) General Matters Arising (if any)** None

**4) Jubilee Field Pavilion and Grounds**

**i) Clerk's report**

The barrier was shut 19 out of 31 days so 61%. The alarm was set 9 out of 31 days so 29%. It has not been set at all on a Friday night, Saturday night, Sunday night and only once on a Monday night. There was a brief discussion with members of the public present (from the football club) who stated that they did not know how to set the alarm or close the barrier. Action to issue instructions on closing up the building and barrier to all user groups.

**ii) Report from the Jubilee Field User's Group Representative (Ted Fleat)**

- Cllr Fleat gave an update of the last JFUG meeting (the minutes of which are now available). The key points were as follows:
- (1)** The carnival committee had attended the JFUG meeting to discuss this year's carnival. The representatives had been asked to attend the Amenities Meeting to discuss their needs. It was reported that the football club had said the use of the football pitch could only be considered nearer the time when ground conditions are known. In terms of this year's carnival the favoured site was the school field, but to date there has been no confirmation from the school that the site can be used. In the meantime, the carnival committee are looking for some reassurance that there is some space at either Jubilee Fields or Stanford Rise that can be used. There was some discussion about the S106 consultation and the future uses of the site, but it was agreed that the area in front of the pavilion would be unchanged at the date of this year's carnival and could therefore be used, item to be put on the Full Council agenda. The carnival committee were to continue to talk to the school about their favoured site for hosting the event. They were also to talk with Cllr Cripps about the bouncy castle and whether it was permissible under their own insurance for the event.
  - (2)** Cllr Seacombe gave a presentation about the work of the Amenities Working Party. There was also a presentation on S106 consultation. It was reported by Cllr Rickman that there was a strong consensus from the user groups at the meeting that dogs should not be allowed on Jubilee Fields. Everyone was reminded that this is a consultation, which is not complete yet, and that the dog option was for an enclosed space and not for use of Jubilee Fields generally.
  - (3)** There was an update from the Social Club Trustees, by Ian Gale, who reported that they were still working with HMRC and it looked like they would have in the region of £512k of funding. Discussions have taken place with the user groups, village hall, youth centre and scouts. There has been a report produced and circulated to interested parties (including the user groups?). The village hall and scout hut have been identified as sites that should be considered and there is hope that they might join the discussions with the user groups about Jubilee Fields. Groups have been asked to produce a list of what they want / need by the end of March.

(4) Club reports (see minutes for full reports). Junior football would be submitting request for rent rebate, in line with the lease, for periods in which the pitches could not be used. They had also asked for the drainage recommendations for Jubilee Field to be taken forward. Cricket club are planning to extend the pavilion and remodel the inside as an interim measure until a full redevelopment project is taken forward at a later date. Cllr Rickman had confirmed the work would be permitted development and was aware of a grant that could be applied for to help with the funding.

**(5) Play Park - to review the inspection report and the current status of actions.** (postponed until next meeting)

**to consider the need for new signage**

Cllr Seacombe advised that she had agreed with the clerk new signs to be postponed until the outcome of the S106 consultation was known.

**iii) Jubilee Pavilion**

**(1) Fire Risk Assessment**

Cllr Fleat volunteered to look at the DIY Fire Risk Assessment, which is in the council office, and come up with a list of actions required.

**(2) Signage**

It was suggested that the signage at Jubilee Fields should be reviewed and potentially replaced with more appropriate / suitable signage. Example given was the notice that had been stuck to the windows (and marked them) related to leaving items in your car, which would more appropriately be a sign in the carpark or at the entrance. No action agreed.

**iv) General Matters Arising (if any)**

(1) Tractor is overdue for it's annual service. The last service was carried out by Peter Noble in Nov 2014. The football club have recommended contacting Colin Vaughn plus one other quote would be required. Cllr Dance agreed to look into this and obtain three quotes for the February full council meeting.

**5) Centenary Close**

**i) Clerk's report** None

**iii) General Matters Arising (if any)** None

**6) Pitmore Lane / Memorial Field**

**i) Clerk's report** None

**iv) General Matters Arising (if any)** None

**7) Allotments**

**i) Clerk's report**

All rents paid. Some agreements outstanding. 8 people currently on the waiting list.

**ii) Discussion about the allotment allocation policy**

Brief discussion about the need for an allotment allocation policy. It was explained there was a need due to applications from outside the parish and the need for the council to be clear as to whether they could join the waiting list. Some short policy wording to be put to full council to clarify the matter.

**iii) Consider the requirement for additional fencing.**

Allotment fencing needed looking into. Discussions about fencing originally took place last year, where required works were agreed, but we have no record of this. Cllr Fleat agreed to meet the Forestry Commission Officer and agree a spec of the required works. Cllr Fleat would then obtain, ideally at least 3 quotes, to be put to full council for agreement in February.

**v) General Matters Arising (if any)**

**8) To receive an update on the S106 consultation and agree the presentation of results to the February full Council.**

Cllr Seacombe reported that the consultation was going well. The school had been visited this week and all of the pupils except reception class had voted. There is a consultation event on Saturday 6<sup>th</sup> at the Village

Hall and councillors and members of the public would be most welcome. The final results should be available for the February Full Council Meeting

**9) Correspondence and Any Other Business**

Swimathon leaflet had been received from the Lions Club of New Milton. Swimathon was open to clubs, charities and projects to raise funds for their cause. The next swimathon would be 27<sup>th</sup> February and was open for entries.

**10) To Confirm Date of Next Meeting – 3<sup>rd</sup> March 2016**

*[All future meetings will be held on the 1<sup>st</sup> Thursday of the month, until further notice.]*