

MINUTES OF JUBILEE FIELD USER GROUP MEETING

4th April 2017

19.45 at Jubilee Field Pavilion Sway

Present:

Mike Reynolds (SLTC) - Chair	Graham Levers (Secretary)
Mike Steadman (Sway Senior FC)	Cjhris Baughan (Sway Cricket Club)
David Gibbons (SLTC)	Cllr Len Thomas
David Edwards (Clerk to Sway PC)	Malcolm Maidment (Sway Senior FC)
Cllr Ted Fleat	

1. Apologies

- John Bailey (John had submitted a written report which it was agreed should go in the meeting minutes).
- Kevin Cripps had written and excused himself from the JFUG as he was worried that people may consider that there was a conflict of interest now that he was a member of the Parish Council's task group considering the JF project.

2. Minutes of last meeting 7th March 2017

- The minutes were agreed.

3. Matters arising

- The question was raised as to why the ex-Sway Social Club (SSC) representatives had not been invited to this meeting, and why Ron Loveless had not been invited, as he had volunteered to act as a consultant to the JF development project.
 - The Chair responded that Ron's offer to assist the project was one for the Parish Council's 'Start and Finish' Task group to take up. The JFUG is limited in the action it can take to move the development of the pavilion forwards until the Start and Finish Task Group has completed its work, which is expected to take six months.
 - Considering the invitation of the ex-SSC representatives generated a discussion about the future make-up of the JFUG. Traditionally this has been for representatives of the sports clubs based at the Jubilee Field, but the meeting agreed that potential future user groups should be included as well. The Secretary was

asked to advise Terry Simpson, Ray Colverson and Andrew Blackwell that the JFUG would request two of their number to attend future JFUG meetings, pending a final decision on the direction of the project by the Parish Council.

- **NF Marathoin Funds** – Mike Steadman advised that he had not yet followed up on this action point from the last meeting – **to be carried forward.**

4. Pavilion Redevelopment

- The Chair summarised events over the period of the last two Parish Council meetings – the formal SSC trustees' proposal and their conditions, the PC's initial request for volunteers to help with the PC's assessment of the SSC offer (many offers of help), the second PC meeting when the Start and Finish group was set up to take six months to come up with a firm proposal to accept the SSC money and take the project forward, or not.
- Various aspects of the state of the project and the make-up and objectives of the Start and Finish Task Group (SFTG) were discussed and explanations given by the PC representatives. Cllr Fleat expressed the view that before agreeing to the project the Parish Council will need a thorough business plan and have the proposal put to it as a complete package.
- The Chair believes that, as key users of the JF the JFUG has to help prepare that business plan – the PC can only prepare one element of the business plan; the other elements will need to come from the individual clubs. **Action: Senior Football, Cricket and Tennis Clubs to feed in their estimates of how their clubs' FUTURE use of the proposed MUGA and Pavilion developments will affect its usage and finance.**
- Chris Baughan asked whether the MUGA and the pavilion on the Back Field were also included in the project, as there was no mention in the terms of reference for the SFTG. The meeting's view was that all items that were previously on the JFUG list of development requirements need to be considered.
- It was agreed to ask the Parish Council should be asked to send a SFTG representative to each JFUG meeting, otherwise liaison between the two groups would be very difficult and almost non-existent. The SFTG also to be asked to publish reports of their meetings where possible. **Action: Graham to request these actions and also send a copy of the original Requirements Specification to the Parish Council. Also to**

request confirmation of the SFTG remit regarding the Cricket Club pavilion, MUGA, drainage etc.

- The Chair is very keen that the JFUG should take the initiative on fund-raising opportunities available; to assist the SFTG in its assessment of the project, and these were discussed at length. It was agreed to contact Ron Loveless for details of funding avenues that he had previously identified. The four sports clubs also to look at funding opportunities available through their respective national or regional sports bodies. **Action: All Clubs to investigate opportunities and report back.**
- PC income from the JF pavilion was discussed and the Parish Clerk confirmed that, overall, the whole Jubilee Field was running at a deficit, of spending v. income, in the region of £16,000 per year. David believed that having more room available for hire would increase income from the Pavilion as potential lettings sometimes have to be turned away at present.
- Chris Baughan advised that the Cricket Club pavilion work was going well – the Club had received a contribution of £1400 from the Junior Football Club, for which they were very grateful, but that constituted the entire balance of their development budget – the Club needs about £7,500 to finish the project. Chris was concerned at how the Cricket Club might tap into potential additional funds from the SSC trustees. The PC will not have access to those funds until the SFTG has completed its work and Graham advised that the best approach may be to contact the trustees direct through Ian Gale.

5. Club Reports

Senior Football Club (Malcolm Maidment)

- The first team recently finished second in their league and are waiting on Hampshire FA as to whether they are being promoted for next season. Certain facilities improvements that were needed have been made but the Club is unsure whether that will be sufficient.
- The Reserves team needed to win their last match of the season by five clear goals to finish runners-up in their league – this they managed to achieve with the last kick of the game!
- The Reserves also have a Cup Final against Bournemouth Manor coming up on 21st April.
- The under-18 team finished bottom of their league after a tough season.
- Two new sets of goal have now been acquired.

- Annual maintenance work on the pitch, particularly the goalmouths, will be done in April. The Club would appreciate help keeping people off of the areas that have been treated.
- Changes in the Club's management structure are planned for the summer.
- The Club's Presentation Evening will take place on Saturday 29th April.

Junior Football

- See John Bailey's written report:
 - u12s have won their league in BYFL with 3 matches still to play & will be promoted next season
 - u14s & u16s both finished mid-table in their Testway Leagues
 - u13 Girls are through to their cup semi-final
 - u11 Girls team only started playing matches together a month ago & have already attracted 16 players thanks to our local leafletting campaign
 - The last match of the season on the back field will be Saturday 15 April & there will be a couple of matches relocated to Pitmore Lane after that
 - Mole activity appears to have reduced
 - Club Presentation Day will be Sunday 7 May at Sway Village Hall
 - Club AGM will be Thursday 18 May @ JF Pavilion in Appendix A.

Tennis Club (David Gibbons)

- The Club's AGM was on 1st March.
- The Club held a successful 'round robin' tournament the previous Saturday that was oversubscribed with entrants.
- The Club will be holding an Open Day on 1st May as part of the LTA's Great British Tennis Weekend – all welcome.
- On 8th July the Tennis Club will be providing refreshments for the Carnival Fete at the JF.
- The Club is participating in LTA initiatives to get more people playing tennis – Tennis 4 Kids and Tennis Xpress.
- The Men's team won their division in the Winter League and the club will be putting out four adult teams in the Summer League.

Cricket Club (John Bailey)

- Indoor training has just finished – successful and well attended.
- Outdoor nets started on 29th March and will continue every Wednesday through the cricket season.

- Much work is still to be done on the upgrade to the Cricket pavilion but should be ready for the start of the season. The first team has already been approved for promotion this season.
- The Club will be fielding four adult's teams, a range of Colts teams and girls' and ladies teams.
- Both of John Bailey's sons are now in the Hampshire county development squads, which is an accolade Sway Cricket Club.
- The Club is also looking at introducing an 8-a-side format of the game (Last Man Stands).

6. Parish Council Report

- Nothing to report.

7. AOB

- Mike Steadman pointed out that the lighting is poor outside of the immediate vicinity of the pavilion at night.
- Graham advised that the Tennis Club had been so embarrassed by the state of the ladies toilets, when another team had visited recently, that two members of the club had cleaned the toilets themselves.
- Mike Reynolds wanted to record huge thanks to Ron Loveless, the former chairman, for all that he had contributed to the Jubilee Field.

8. Date of next meeting

- The next meeting will be held at 19.45pm in the Jubilee Field Pavilion on Tuesday 9th May.

Actions List

Who	Topic	Action
Mike Steadman	NF Marathon Funds	Enquire whether any funding opportunity exists.
Graham Levers	JFUG attendees	Invite ex-SSC representatives
Senior Football, Tennis and Cricket Clubs	Business Plans	Feed back their input to the overall business plan
All Clubs	Funding opportunities	Report back findings
Graham Levers	SFTG	Request meeting rep, minutes and confirm remit. Pass on latest JFUG requirements.

Graham Levers

Distribution

Those present

Parish Clerk

23rd April 2017

*Parish councillors and
noticeboard (via Clerk)*