

## **Minutes of the Meeting of the Sway Parish Council held on Thursday 22<sup>nd</sup> June 2017 at the Jubilee Field Pavilion, Station Road, Sway at 7:30pm**

### **Attendance:**

Barry Rickman (Chair)  
*David Golby (Vice Chair)*  
*Kevin Cripps*  
Peter Dance  
Ted Fleat  
Hugh Marchant  
Alex Pepper  
*Melanie Seacombe*  
Stephen Tarling  
Len Thomas  
Graham Turner  
John Warden

*Italics indicates not present.*

**Also in attendance:** County Councillor Keith Mans, the Parish Clerk and Responsible Finance Officer David Edwards, representatives from Sway News and the Lymington Times and 10 members of the public.

### **PC 17/068 Apologies**

The Clerk advised that he had received apologies from Councillor Golby, Councillor Cripps and Councillor Seacombe.

### **PC 17/069 Minutes of the Meeting held on 27<sup>th</sup> April and Matters Arising**

The minutes of the Meeting held on 25<sup>th</sup> May 2017 were reviewed. Councillor Tarling proposed that they be approved. This was seconded by Councillor Turner and they were signed by the Chairman.

### **PC 17/070 Chairman's Report**

The Chairman advised that he had nothing to report that was not already covered by the agenda.

### **PC 17/071 County Council Report**

The Chairman welcomed Councillor Mans to his first meeting of Sway Parish Council and thanked him for finding time in his busy schedule to come. Councillor Mans advised that the County Council continues to come under

pressure to achieve expenditure savings. Over the past six years the County Council had made savings of approximately £0.5 billion which amounted to about 40% of overall spend. Notwithstanding these savings, plans are in place to achieve a further £140m of savings over the next two years. The principal pressures on expenditure were care of the elderly where costs were running at over £1m a day and education. In both areas, the County Council was investigating digital solutions and ways to access more Central Government cash.

In the light of the appalling Grenfell Tower disaster, Councillor Mans had asked for all buildings for which Hampshire County Council was responsible to be checked. Preliminary indications were that Hampshire County Council had taken appropriate steps to manage risks. Councillor Mans noted in particular that as part of the process for any new builds or major refurbishments a report was commissioned from Hampshire Fire Service.

Councillor Mans also reminded the meeting that he had a small annual budget which he was able to use for community projects. Anyone was free to make an application and typically, grants were in the £500 -£1,000 region. Application details and a form were available on the County Council's website.

#### **PC 17/072 Clerk's Report and Correspondence**

The Clerk reported that the application for further S.106 funding in sum of £11,660:23 for improvements to Stanford Rise had been approved. The drainage works were largely complete. New grass seed has been sown but will not take until there is some rain.

NFNPA have issued an update on the Local Plan Review. They have announced a further period of consultation in relation to the sites originally proposed for housing. The consultation period runs from 14<sup>th</sup> June to 26<sup>th</sup> July 2017. The announcement will be of interest to residents of Sway because NFNPA have stated that the proposal for Church Lane is likely to be for a reduced site allocation and quantum.

NFNPA are also consulting on their future recreation strategy and copies of the consultation document have been circulated to Councillors.

#### **PC17/073 Finance:**

- **Payment Schedule for June 2017**

The Schedule of payments for June had previously been circulated. Councillor Turner proposed that the Schedule should be approved. This was seconded by Councillor Dance and unanimously approved.

#### **PC 17/074 Stanford Rise**

- **To decide whether or not the Parish Council is willing in principle to give up part of the land at Stanford Rise POS and grant a temporary right of way over part of the remainder.**

Councillor Turner declared an interest in his capacity as a trustee of the Sway Village Hall.

None of the members of the Stanford Rise Task and Finish Group were present but they had been able to meet separately prior to the Parish Council Meeting. At this Meeting they had had an opportunity to review and approve the paper which the Clerk had circulated setting out the background to the proposal. The Stanford Rise Task and Finish Group had no objection to giving up part of the land at Stanford Rise on the basis proposed and granting a right of access over part of the remainder.

Councillor Pepper asked if it had been agreed how the boundary between the Village Hall and Stanford Rise would be delineated and hoped that the Parish Council would have some in-put into this. Councillor Fleat noted that the plans to improve the Village Hall did little to address parking issues but accepted that parking had been a problem for some time.

Councillor Tarling proposed that the Council approve the motion that the Council is willing in principle to give up part of the land at Stanford Rise and grant a temporary right of way over part of the remainder. This was seconded by Councillor Fleat and unanimously approved.

- **To approve the terms of the Memorandum of Understanding in relation to Stanford Rise between New Forest District Council, Sway Parish Council and the Trustees of the Village Hall.**

The members of the Stanford Rise Task and Finish Group had reviewed the terms of the Memorandum of Understanding and had suggested making a number of changes. These were marked on the draft circulated prior to the meeting. The Clerk advised that he had discussed these with both the New Forest District Council and the trustees of the Village Hall and they had no objection. The Clerk was, therefore, asking the Council to give authority to the Vice Chairman – Councillor Golby, to sign the Memorandum of Understanding on behalf of the Parish Council either in the form or substantially in the form that had been circulated. Councillor Warden proposed that approval be given, this was seconded by Councillor Pepper and unanimously approved.

- **To approve the installation of natural play items at Stanford Rise.** There was an opportunity to install a number of natural play items at Stanford Rise which would be funded by the New Forest National Park Authority. Details had been circulated prior to the meeting and Councillor Seacombe was seeking authorisation to proceed with the installation. Councillor Pepper though the proposals provided a good contrast to the play facilities available at Jubilee Field Pavilion. Councillor Turner

proposed that approval be given and this was seconded by Councillor Marchant. Approval was given by a majority with one vote against the proposal and one abstention.

### **PC17/075 Planning and Transport Committee Report**

There was one planning application to consider. This was coming before the full Parish Council because the consultation period was due to expire on 29<sup>th</sup> June, before the next Planning and Transport Committee Meeting.

<b>Application No</b>	<b>Address</b>	<b>Proposal</b>	<b>End date for consultation</b>
17/00356	April Cottage, Station Road, Sway, Lymington SO41 6AB	Single storey rear extension	29 <sup>th</sup> June, 2017

The unanimous recommendation of the Council was as follows:

2. We recommend **REFUSAL** for the reasons listed below, but would accept the decision reached by the National Park Authority's Officers under their delegated powers.

The Parish Council noted that the existing dwelling is a small dwelling for the purposes of Policy DP11 and has already been extended to the 100 square metre limit. The current application envisages a further increase in floorspace.

The Parish Council has consistently opposed applications which run contrary to the objectives of Policy DP11 in respect of cumulative enlargements and saw no reason to take a different approach in respect of Application No 17/00356.

- **To receive and approve the report of the Planning and Transport Committee Meeting held on 8th June 2017**

Councillor Tarling provided an update on the proceedings of the Planning & Transport Committee Meeting which had been held on 8th June. As the first meeting since the Parish Council's Annual Meeting the Chair and Vice-Chair had both put themselves forward for re-appointment and their unopposed re-appointment was unanimously approved.

Three applications previously considered had now been decided; application No 17/00102 for a two storey extension and other works at St. Dominic's Priory and Application No 17/00316 for a single storey extension at The Squirrels, Middle Road in Sway were both granted subject to conditions. Application No 17/00257 for a single storey extension and flue at Widden Edge, Pitmore Lane was found to be lawful, and the Planning Inspector had upheld the appeal in relation to retention of the single storey rear extension at the site of the Old School, Church Lane.

Concerns were expressed over extensive tree works at Big Sky, Manchester Road; tree work was noted at 8 Little Burn and Sway Place (Gracewell), and further work approved at Sway Place (Gracewell). The meeting also considered whether or not the Parish council needed to comments on every tree application, particularly where an expert report had already been obtained and this issue would be raised at the next SW Quadrant meeting.

New applications at Fuschias, Station Road, for a rear extension and Ramillies, Westbeams Road for essentially a replacement rear extension were supported with added comments and at Bonham, Church Lane an application to replace a bungalow with two detached houses was recommended for refusal.

Three enforcement issues have been resolved since the previous month and six new issues have been added. Two of these relate to fences.

The Committee noted that accessing the centre of Sway could be an issue for those with disabilities and this would be raised again at the meeting in July. Taking further steps to reduce speeding was discussed but austerity may prevent progress.

Councillor Tarling also advised that the Committee proposed to invite Sean Marsh from the Forestry Commission to talk at a future meeting about conserving the forest fringe.

Since the last meeting of the Planning & Transport Committee the NFNPA Planning Development Control Committee had met and are increasingly concerned about to ensure if an application is going to be refused, they are likely to win on appeal.

Councillor Tarling also reminded the meeting:

- a. The Hatch Motors application is coming to the next meeting (and an additional 5 applications, including a listed building).
- b. The latest NFNPA Local Plan update has been published for consultation. The consultation on potential alternative housing sites includes the site on the south side of Church Lane, Sway. There are NO drop-in events near Sway. The deadline in which to comment is 26 July 2017.
- c. The review of the NFNPA's Recreation Management Strategy has been published for consultation with a final deadline due in early August. Areas for consultation include cycling, sustainable transport, access, walking, and impact of climate change.

### **PC17/076 To consider ways to implement an annual Sway Parish Council awards scheme**

Councillor Marchant introduced some proposals which he and Councillor Tarling had prepared regarding a Sway Awards Scheme. The main features were as follows:

- Presented at Annual Parish Assembly.
- Nominees to exclude serving councillors.
- Anyone can nominate – make form and process available on website.
- Nominations to take the form of a name, contact details of nominator and nominee, and a short paragraph supporting the nomination.
- Maximum of 6 awards per year (anticipated nearer 3).
- No specific categories for awards – simply to people who have made outstanding contribution to benefit of the Parish of Sway.
- Also aims to reward those promoting engagement of Sway residents in local matters.
- Nominations can be carried forward.
- Decision on winners to be made by all Parish Councillors, not in public and sufficiently prior to the APA to contact and invite awardees”.
- Winners to be notified to give them chance to attend APA (if recipients can't make APA they can send a deputy or receive their award at any subsequent full PC meeting).
- Framed certificate signed on behalf of SPC by its chair – no monetary prize although something extra may be included like flowers, bottle of wine or similar appropriate gift.

Councillor Dance suggested that it should not just be restricted to individuals but should also include groups. The Chairman also suggested that enquiries should be made to see if a local organisation would be willing to sponsor the awards.

It was agreed that this would be put on the agenda for the next meeting and the Clerk would be asked to prepare a paper regarding its implementation.

### **PC 17/077 Items for the Next Agenda**

The Cricket Club were undertaking a lot of work to improve the facilities in the Cricket Club Pavilion. Unfortunately, they have now reached the point where they have exhausted their available funds. As things currently stand there are still some extra works they would like to complete including:

Payment for the skip hire

Refurbishment of both toilets including purchase of a new sink,

Completion of the external cladding and purchase of new window frames with shatter proof glass

Completion of internal decoration with new plaster board, skirting board, paint etc

Purchase of internal decorations, odds and ends etc.

A grant of £2,000 from the Parish Council would go a long way towards enabling them to undertake these works. This came in too late to be subject to a formal resolution this month but will be included on the agenda for consideration next month.

Terry Simpson provided an update on the progress the trustees of the Sway Social Club were making in preparing a proposal for consideration by the Parish Council. The Trustees had put together a draft proposal on which they were consulting the members of the Sway Social Club. An update regarding this will feature on the agenda for next month's meeting.

**PC16/078 Any Other Business**

Councillor Thomas reported on a meeting he had attended at Sway Village Hall on 12<sup>th</sup> June 2017. At the meeting, it had been suggested that all members attending those meetings were in essence "trustees" and it was intended to make arrangements for a speaker to attend a future meeting to explain the responsibilities of trustees.

Councillor Thomas advised that he was not happy with that situation and was only attending the meeting as an observer in order to report back to the Parish Council.

The Chairman confirmed that Councillor Thomas should continue to attend as an observer and report back each month to the Parish Council, and that it should be an agenda item each month in future.

The Clerk confirmed that he would arrange an inspection of the playground.

The next meeting of the Parish Council will be held on Thursday 20<sup>th</sup> July at 7:30pm.

There being no further business the meeting closed at 08:45pm.

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Chairman

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Date