



Sway Parish Council

Jubilee Field Pavilion, Station Road, Sway, SO41 6BE

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All members of Sway Parish Council are hereby summoned to attend a meeting **at the Jubilee Field Pavilion, Station Road, Sway, SO41 6BE on Thursday 25th October 2018** commencing at **7.30pm** for the transaction of the business below.

KWalding

Katie Walding
Clerk & RFO

Public participation

The Chairman may at his discretion, and at a convenient time in the transaction of business, invite members of the public to speak in relation to the business to be transacted at the meeting. Anyone wishing to speak is invited to contact the Clerk prior to the start of the meeting (preferably by 12.00 noon on the day of the meeting) and advise the subject on which they wish to speak.

AGENDA

- 1. Apologies**
- 2. Declarations of Interest**
- 3. Minutes of the previous Meeting and matters arising** – to approve the Minutes from the meeting held on Thursday 27th September 2018
- 4. Chairman's Report**
- 5. Clerk's Report and Correspondence**
- 6. District Council Report** – Cllr Rickman
- 7. County Council Report** – Cllr Mans
- 8. Remembrance Day** – agree plans for the day
- 9. St Luke's Christmas Tree Festival** – approve the inclusion of a display from the Council
- 10. Finance:**
 - a) Finance Working Group (FWG)** – receive an update
 - b) Half yearly review** – note the report from the Clerk
 - c) Payment Schedule** – receive and approve for October 2018
 - d) Bank Reconciliation** – receive and approve for September 2018
 - e) Earmarked Reserves** – note the inclusion of legacy donation
 - f) New Forest Disability Grant Application** – consider amount to be awarded
 - g) Financial Regulations** – consider amendment to allow mid-month payments
 - h) Chairman's Fund** – consider adopting

11. Planning and Transport Committee (PaTC)

- a) **Committee Meeting 11th October** – receive report of the meeting and any updates
 - i. **18/00736 Land at Quarr House** – to review draft response
 - ii. **18/00755 Hazelhurst Farm** – to agree response
 - iii. **Local Plan Hearing** – receive an update
- b) **Transport Matters** – including a report from Community SpeedWatch

12. Open Spaces and Facilities Working Group (OS&FWG)

- a) **Allotments** – rent requests and updated tenancy agreements
- b) **Allotments Fencing** – consider replacement of north edge boundary
- c) **Stanford Rise Green Fencing** – consider replacement of boundary with Middle Road
- d) **Stanford Rise Green Wild Play** – receive an update

13. Sway Village Hall – receive an update

14. Youth Centre – receive an update

15. Other matters for discussion – from Councillors and/or the public

16. Items for the Next Agenda

17. Date of Next Meeting – Thursday 22nd November 2018

Exclusion of public and press:

At the conclusion of this part of the agenda, the Chairman will move the following resolution: That, considering the confidential nature of the business to be transacted, the public, including the press, be excluded from the remainder of the meeting.

18. HR Working Group (HRWG) – receive an update

- a) **Clerk's Job Description** – to approve the updated version

FOR ANY ENQUIRIES REGARDING THIS MEETING PLEASE CONTACT THE CLERK