



Sway Parish Council

Jubilee Field Pavilion, Station Road, Sway, SO41 6BE
01590 718116
clerk@sway-pc.gov.uk

All members of Sway Parish Council are hereby summoned to attend a meeting **at the Jubilee Field Pavilion, Station Road, Sway, SO41 6BE on Thursday 22nd November 2018** commencing at **7.30pm** for the transaction of the business below.

KWalding

Katie Walding
Clerk & RFO

Public participation

The Chairman may at his discretion, and at a convenient time in the transaction of business, invite members of the public to speak in relation to the business to be transacted at the meeting. Anyone wishing to speak is invited to contact the Clerk prior to the start of the meeting (preferably by 12.00 noon on the day of the meeting) and advise the subject on which they wish to speak.

AGENDA

1. **Apologies**
2. **Declarations of Interest**
3. **Policing and Crime in Sway** – Inspector Scott Beney from Hampshire Constabulary
4. **Minutes of the previous Meeting and matters arising** – to approve the Minutes from the meeting held on Thursday 25th October 2018
5. **Chairman’s Report**
6. **County Council Report** – Cllr Mans
7. **District Council Report** – Cllr Rickman
8. **Clerk’s Report and Correspondence**
9. **Finance:**
 - a) **Earmarked Reserves** – to approve the release of payment for VASLR
 - b) **Payment Schedule** – to approve for November 2018
 - c) **Bank Reconciliation** – to approve for October 2018
 - d) **Finance Working Group (FWG)** – to receive an update
 - e) **Audit half yearly review** – to note the report from the internal auditor
 - f) **Asset Register** – to note the updated version
 - g) **Draft Budget** – to consider

10. Open Spaces and Facilities Working Group (OS&FWG)

- a) **Playground additional equipment** – to consider approval of a working party which will research viable solutions and consult with parish children
- b) **Playground safe surface** – to consider proposed short term solution
- c) **MUGA** – to consider re-positioning of MUGA earmarked reserves to playground
- d) **Allotments Fencing** – to consider quotes for replacement of north edge boundary
- e) **Grounds Maintenance for 2019** – to approve recommendation on contract renewal
- f) **Pavilion Reinstatement Valuation** – to approve spend on consultant surveyor
- g) **Pavilion Security** – to approve upgrade to alarm keypad control
- h) **Jubilee Field Security** – to consider options regarding barrier
- i) **Tree works** – to consider quotes for tree maintenance works following survey
- j) **Jubilee Field Bins** – to request support from Councillors to produce rota that spreads workload evenly

11. Planning and Transport Committee (PaTC)

- a) **Committee Meeting 8th November** – to receive report of the meeting and any updates
 - i. **18/00736 Land at Quarr House** – to confirm draft response following amended plans and Parish Briefing Note
 - ii. **18/00831 Rose Garth, 4 Normandy Close** – to confirm draft response
 - iii. **Local Plan Hearing** – to receive an update
- b) **Transport Matters** – to include a report from Community SpeedWatch

12. Sway Village Hall – to receive an update

13. Youth Centre – to receive an update

14. Other matters for discussion – from Councillors and/or the public

15. Items for the Next Agenda

16. Date of Next Meeting – Thursday 20th December 2018

Exclusion of public and press:

At the conclusion of this part of the agenda, the Chairman will move the following resolution: That, considering the confidential nature of the business to be transacted, the public, including the press, be excluded from the remainder of the meeting.

17. HR Working Group (HRWG) – to receive a report and recommendations

FOR ANY ENQUIRIES REGARDING THIS MEETING PLEASE CONTACT THE CLERK