



# Sway Parish Council

Jubilee Field Pavilion, Station Road, Sway, SO41 6BE

01590 718116

clerk@sway-pc.gov.uk

(v1) 18<sup>th</sup> July 2019

All members of Sway Parish Council are hereby summoned to attend a meeting **at the Jubilee Field Pavilion, Station Road, Sway, SO41 6BE on Thursday 25<sup>th</sup> July 2019 commencing at 7.00pm** for the transaction of the business below.

*KWalding*

Katie Walding  
Clerk & RFO

## Public participation

The Chairman may at his discretion, and at a convenient time in the transaction of business, invite members of the public to speak in relation to the business to be transacted at the meeting. Anyone wishing to speak is invited to contact the Clerk prior to the start of the meeting (preferably by 12.00 noon on the day of the meeting) and advise the subject on which they wish to speak.

## AGENDA

1. **Apologies**
2. **Declarations of Interest**
3. **Minutes of the previous Meeting** – to approve the Minutes from the meeting on 27<sup>th</sup> June
4. **District Council** – receive an update of District matters
5. **County Council** – receive an update of County matters
6. **Chairman's Report**
7. **Clerk's Report and Correspondence**
  - a. **Cango Governance Meeting** – update on progress
8. **Planning & Transport Committee (PaTC)** – receive update from 11<sup>th</sup> July meeting
  - a. **Rural Lanes Verge Cutting** – review following issues
  - b. **August Meeting** – rescheduled to 15<sup>th</sup> August
9. **Amenities:**
  - a. **Table Tennis Table and surface** – review the installation
  - b. **Shed Security** – consider recommendation for installation of stand-alone alarm
  - c. **Intruder and Fire Alarms** – consider recommendation for take-over by new contractor
  - d. **Allotments** – receive an update on recent theft from the site
10. **Finance:**
  - a. **Finance Working Group (FWG)** – receive an update
  - b. **Quarterly Financial Report** – note
  - c. **Payment Schedule** – receive and approve for July 2019



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- d. **Bank Reconciliation** – receive and approve for June 2019
  - e. **Tennis Club Grant** – receive an update
  - f. **Legionella Remedial Works** – consider quotes received
  - g. **Ventilation Works** – consider quotes received
  - h. **Storage and Cleaning Cupboard Works** – consider quotes received
  - i. **Changing Rooms Deep Clean** – consider quotes received
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- 11. **Youth Centre** – receive an update
  - 12. **Village Hall** – receive an update
  - 13. **Other matters for discussion** – from Councillors and/or the public
  - 14. **Items for the Next Agenda** – from Councillors and/or the Clerk
  - 15. **Date of the next meeting** – Thursday 22<sup>nd</sup> August at 7:00pm

FOR ANY ENQUIRIES REGARDING THIS MEETING PLEASE CONTACT THE CLERK